



Embassy of the United States of America

Republic of Serbia
Belgrade, June 5, 2012

To prospective offerors:

Subject: Request for Proposal for cell phone and Blackberry services S-RB100-12-R-0004

Enclosed is a Request for Proposals (RFP) for cell phone and Blackberry services. If you would like to submit a proposal, follow the instructions in Section 4 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

U.S. Embassy
GSO/Contracting Officer
Kneza Milosa 50
11000 Belgrade Serbia

Please submit your proposal in a sealed envelope marked " Proposal Enclosed - SRB10012R0004" to the above address. The deadline for receipt of proposals is 12:00 noon local time, on July 27, 2012. No proposals will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

SF-1449 (block 17, 24 and 30). Block 24 should list the total value of the quote for the base year and the option year.

Section 1, The Schedule

Section 5, Representations and Certifications

Additional Information as required in Section 4.

A pre-proposal conference has been scheduled for 10:00 am on Thursday, July 19, 2012, at the U.S. Embassy, Kneza Milosa 50, Belgrade. Direct any questions regarding this solicitation in writing to Elizabeth Konick, Contracting Officer, questions must be written in English and may be sent to fax number +381-11/361-5916. You may also call +381-11/306-4945.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable proposal at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

Elizabeth Konick
Contracting Officer

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